



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

25 September 2026

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 1st October 2026 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so **no later than three working days before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the before the meeting.**

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30 p.m. online at the Saltash Library Hub.

Yours sincerely,

S Burrows
Town Clerk / RFO

To:

Essa	Tamar	Trematon
A Ashburn R Bickford R Bullock L Mortimore P Samuels	S Gillies M Johns S Martin P Nowlan J Peggs J Suter	S Miller B Samuels (Vice-Chairman) S Slavin B Stoyel (Chairman)



Agenda

1. Civility and Respect Pledge Reminder.
The Town Council has adopted the Civility and Respect Pledge. Members are reminded of their obligations under the Code of Conduct. Debate is to be respectful, focused on the issues, and conducted in accordance with the Code of Conduct.
2. Health and Safety Announcements.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than three working days before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.
6. To receive and approve the Minutes of the Full Town Council Meeting held on 3 September 2026 as a true and correct record. (Pages 6 - 21)
7. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Planning and Licensing held on 15 September; (Pages 22 - 30)
 - b. Policy and Finance held on 22 September;
 - c. Services held on 24 September. (Pages 31 - 50)
8. To receive the Chairman's report and consider any actions and associated expenditure. (Page 51)

9. To receive the Monthly Crime Figures and consider any actions.
10. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure.
11. To receive a report from Community Area Partnerships and consider any actions and associated expenditure.
12. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure. (Pages 52 - 61)
13. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure. (Page 62)
14. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 63 - 88)
15. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.
16. To consider Risk Management reports as may be received.
17. Finance:
 - a. To advise the receipts for August 2026; (Page 89)
 - b. To advise the payments for August 2026; (Pages 90 - 92)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31 August 2026 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
18. To appoint a Member to the Burial Authority Committee. (Page 93)
19. To appoint a Member to the CAP Climate Change outside partnership. (Page 94)

20. To receive premises licence application LI26_003725 and consider any actions.
(Pages 95 - 112)

Premises Name and Address	Jino's Your Local Convenience, 133 Callington Road, Saltash, PL12 6EB
Applicant	Jino Kalachirayil Augustine
Application Accepted	21 September
Application Type	Premises Licence
Licensable Activities	Sale of Alcohol
Reference	LI26_003725
Representations Deadline	15 October 2026
Licensing Officer	José Davila
Ward	Essa

21. Meet your Councillors: The next scheduled meeting date Saturday 17 October 2026 outside Saltash Heritage Museum, Fore Street.

22. Public Bodies (Admission to Meetings) Act 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

23. To receive and approve the private and confidential minutes of the Full Town Council meeting held on 3 September 2026 as a true and correct record.

24. To consider any items referred from the main part of the agenda.

25. Public Bodies (Admission to Meetings) Act 1960:

To resolve that the public and press be re-admitted to the meeting.

26. To receive applications for the office of Town Councillor and to co-opt a candidate to fill the vacancy in Essa Ward.

27. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

28. Date of next meeting: 5 November 2026 at 7:00 p.m.

29. Common Seal:

I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

